



406-538-7988

[www.BallyhooPrinting.com](http://www.BallyhooPrinting.com) 

187 W Frontage Road • Lewistown, MT 59457

How do you Ballyhoo?



**Now  
Hiring!**

Ballyhoo's graphic designers are responsible for the design, layout and production of a variety of products ranging from one color to full color process work. Products include logo design, catalogs, advertising, brochures, posters and identity packages: business cards, letterhead and envelopes.

Development will include discussing designs with customers, developing design ideas, preparing proofs using a variety of computer software, and analyzing and selecting proper type, illustrations, paper, ink, and printing techniques to be used in total production.

## Skills

Excellent communication skills and problem-solving techniques for monitoring scheduling and overall job production; coordination of interrelated activities to promote efficient workflow with clients, other staff members, and vendors to communicate job specifications and insure deadlines are met.

The Graphic Designer must enthusiastically and effectively handle multiple projects and deadlines in a fast paced, creative environment. Must be motivated, creative and imaginative, able to accept critique and work well under pressure. Excellent organizational skills are required.

Customer service is the back-bone of our business and will be exceptional.

Other related duties incidental to the work described include answering phones, greeting customers, sales, front office work, photo kiosk assistance, web site maintenance, Facebook/social media management.

## Useful Experience

Any art or design work courses, diploma or degree, publishing, printing, or graphic design work.

Our primary market is working with ranchers producing bull sale catalogs. Agricultural and cattle knowledge is a plus.

Efficient with Adobe Software.

Traditional marketing, social media marketing.

## Software

Mac OS • Adobe: InDesign, Illustrator, Photoshop, Acrobat

## Details

Wages DOE, \$1000 annual medical allowance after first year, vacation package, family supportive environment.

### General Team Criteria

Conscientious and responsible  
Organized  
Highly detail oriented  
Flexible  
Dependable, hard worker  
Willing and able to learn  
Independent worker, yet team member  
Works well under pressure  
Self-motivated  
  
Positive attitude and outlook  
Joyful  
Respectful of self and others  
Honest  
Centered, balanced